

Appendix F.

*Regime III Architectural and Landscape Review
Rear Deck Construction and Maintenance Application*
Submit: to BIYC office front box, or e-mail **office@belleislesc.com**
or mail to: Belle Isle Yacht Club Office
attention: Regime III ALRC
1142 Belle Isle Road
Georgetown, SC 29440

Regime III permits construction of decks, at the owner's expense, on the rear of their unit as a replacement for the original back exit steps. Deck design and construction must adhere to strict requirements in order to ensure safety, conformity and esthetics. All decks must receive pre- AND post construction approval by the Regime III Board of Directors upon recommendation by the Architectural and Landscape Review Committee. Owners are encouraged to contact a member of the Regime III Architectural and Landscape Review Committee prior to completing this application to ensure a streamlined review process.

All requirements listed in the Homeowner's Manual that relate to deck construction and maintenance, including plan submission/approval, materials, colors, awnings and other considerations must be followed in the construction and maintenance of decks in Regime III. After the owner has reviewed the requirements and provided them to their contractor, the owner submits this form with all attachments and acknowledgements:

Date: _____

Homeowner's Name: _____

Unit Number: _____

Mailing Address if Different: _____

Phone: _____ Email: _____

Approval is hereby requested to construct, modify, alter, maintain or replace my deck. I understand that the ALRC has up to 30 days from receipt of a completed application to review the proposed project. The 30 days does not commence until all documentation to complete this application is received by the ALRC. This approval is only good for one (1) year from date of approval.

Deck project description

Check one: New first floor deck only _____ OR,
New first and second floor deck _____ OR,
Replace existing deck at exact current dimensions _____, OR
Demolish existing deck and restore to original 12' x 5' IPY deck _____, OR
Maintenance only (describe all maintenance on separate sheet, sign and submit)

Owner Initials

____ **1. Commencement of work.** No demolition or construction must begin prior to submitting all of the information on this worksheet in writing and receiving written approval from the Board.

____ **2. Dimensions and Location.** I have read and understand the restrictions on deck size and location. Attached is a detailed scale drawing on graph paper showing proposed location and measurements which is required prior to consideration.

_____ **3. Deck materials. I have read and understand that each individual part of the deck must conform to the required deck materials listed in the Homeowner's Manual.** These materials used on any part of the deck conform to the master architectural deck plan which is available from the ALRC. Any deviation from any approved material must be replaced at the owner's expense. Any repairs, replacements or modifications made to existing decks and/or materials must conform to these requirements and will require a new ALRC approval application.

_____ **4. Deck Stain.** I understand that the IPE and treated wood used for deck construction must either be left to age naturally or may be stained using Cabot Australian Timber Oil Stain in Jarrah Brown (color). No other stain colors are allowed other than a clear (non color) sealer.

_____ **5. Licensed Contractor.** All decks must, at minimum, meet local and state building requirements. Deck construction must be built by a licensed contractor who is required to submit all of the following prior to beginning work for file at the Belle Isle Office. The owner is responsible for ensuring these are on file prior to commencement of demolition or construction.

Contractor Name _____

Contractor Phone _____

Attached:

_____ Copy of current builder's license

_____ Georgetown County building permit

_____ Proof of General Liability Insurance in a minimum amount of \$1,000,000.00

_____ Proof of Worker's Compensation Coverage

*I understand I must follow all of these procedures and the Regime III Homeowner's Manual requirements. I pledge that work **must not** commence on this improvement until written notification of approval has been issued by the ALRC. I understand that any project not meeting all applicable building codes and the Regime III deck restrictions must be corrected immediately at the owner's (applicant's) expense.*

Owner Signature: _____

A detailed scale drawing of the proposed deck is required.

If graph paper is used the ratio must be shown on the plan at 1/4"square = 1 foot and be exact to

1/4 of an inch. All area measurements must be shown on the plan and be exact to 1/4".

Professional drawings by a licensed contractor or architect are preferred.

*****DO NOT WRITE BELOW THIS LINE*****

Date Received: _____ Application Complete ___Y ___N Owner Contacted _____

Approved _____ Denied/Tabled _____

Date of Final Approval after completion _____

Comments: _____